

Meeting: **Constitution Working Group**  
Date: **31 August 2023**  
Time: **11.00 am**  
Place: **Remote meeting (Teams)**

To: Councillors Mrs Jennifer Hollingsbee, Jim Martin, Connor McConville,  
Tim Prater and Paul Thomas

1. **Apologies for absence**

2. **Declarations of interest**

3. **Minutes**

To agree as a true record the minutes of the meeting held on 12 July 2023.

4. **Meeting arrangements (public access)**

To consider the governance arrangements of the Constitution Working Group and whether meetings should be open to the public.

5. **Responses to the design questions**

To discuss the responses provided by Group Leaders, and agree the parameters for the new structure.

**Queries about the agenda? Need a different format?**

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